

**Permanent Building Committee Meeting
Minutes of Tuesday, September 8, 2015
Town Hall, Room 104**

Call to Order: PBC Chairman, Wayne Klocko, called the meeting to order at 7:04 p.m.

Meeting Attendees:

PBC Members

Wayne Klocko (Chairman), Diane Jurmain, Craig Schultze, Pat Sheehan, Jon Wine, Kim Borst (Secretary)

Ex-Officio Member

Chris Smith (Town of Millis - Chairman, Board of Selectmen)

Other Attendees

Brian Main (Town of Millis - Project Manager), Kevin Witzell (CDR)

Police/Fire Project

Wayne Klocko and Brian Main updated the committee on the status of the site contamination. During excavation for footings, more hazardous materials were discovered including transite pipe fragments, asphalt chunks, vermiculite covered material, oil cans and other construction debris. Soil samples have been taken for lab analysis.

A cost estimate to remove the contaminated materials is currently underway. The committee is waiting on all of the lab results to come back, but once those are in, they will put together their best estimate of the cost of the unforeseen site contamination. In an effort to get the most accurate estimate possible, Agostini was asked to submit their worst-case NTE price, Sovereign was asked to submit a proposal for their additional work, and CDR was asked to provide a summary of all additional costs associated with the unforeseen conditions.

Sovereign has recommended Axiom for removing asbestos. They will attend a site meeting to review the situation and be asked to submit a proposal.

Pat Sheehan made a motion for a \$5,000 allowance for Axiom as an authorized reimbursable from CDR for the evaluation of asbestos or other contamination. Craig Schultze seconded the motion and it passed unanimously.

A variety of cost scenarios were discussed among the committee. Within the next week, numbers will be tightened up and the committee will have a better idea on the cost of this unforeseen contamination. The project can't move forward without additional funding. The PBC will go to the selectmen with their best estimate of what is needed. There will need to be some sort of affirmation from the selectmen that it still makes sense to move forward with the project after such a huge hit to the budget.

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The project manager's monthly report and the architect's monthly report were distributed to the group and discussed. (See Handouts A & B)

Kevin Witzell from CDR showed the group some exterior light options for the police station. The committee agreed that they were acceptable.

Invoices

A bills payable schedule for Agostini Construction's application for payment, for \$191,621.13, dated 8/31/15, was presented.

Craig Schultze made a motion to pay Agostini Construction, Inc. \$191,621.13 for services provided. The motion was seconded by Pat Sheehan and passed unanimously.

A bills payable schedule for Paul Matuszko Environmental Consulting for services rendered through August 3, 2015 was reviewed.

Craig Schultze made a motion to pay Paul Matuszko Environmental Consulting \$1,320.00 for services provided. The motion was seconded by Jon Wine and passed unanimously.

A bills payable schedule for PK Associates, Inc. dba Briggs Engineering & Testing for services rendered through July 24, 2015 was reviewed.

Craig Schultze made a motion to pay PK Associates, Inc. dba Briggs Engineering & Testing \$2,103.50 for services provided. The motion was seconded by Jon Wine and passed unanimously.

A bills payable schedule for Daniel Main for services rendered through July 16, 2015 was reviewed.

Craig Schultze made a motion to pay Daniel G. Main \$940 for services provided. The motion was seconded by Diane Jurmain and passed unanimously.

A bills payable schedule for CDR Maguire, Inc. for services rendered through August 15, 2015 was reviewed.

Craig Schultze made a motion to pay CDR Maguire \$13,273.25 for services provided. The motion was seconded by Pat Sheehan and passed unanimously.

A bills payable schedule for Compass Project Management for services rendered through August 31, 2015 was reviewed.

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Craig Schultze made a motion to pay Compass Project Management \$2,088.00 for services provided. The motion was seconded by Diane Jurmain and passed unanimously.

A bills payable schedule for Eversource for services rendered through August 18, 2015 was reviewed.

Craig Schultze made a motion to pay Eversource \$11,246.00 for services provided. The motion was seconded by Diane Jurmain and passed unanimously.

Minutes

Meeting minutes from 7/21/15 were presented and reviewed.

Wayne Klocko made a motion to accept the minutes of 7/21/15. The motion was seconded by Diane Jurmain. The motion passed. Craig Schultze and Pat Sheehan abstained from the vote.

Meeting minutes from 8/11/15 were presented and reviewed.

Wayne Klocko made a motion to accept the minutes of 8/11/15 as amended. The motion was seconded by Craig Schultze. The motion passed. Diane Jurmain abstained from the vote.

Adjournment

Wayne Klocko made a motion to adjourn the meeting at 9:15 p.m. The motion was seconded by Jon Wine and passed unanimously.

Submitted by:

Kimberly Borst
Secretary, Permanent Building Committee

The next PBC meeting will be held on Tuesday, September 15th in room 104 of the Town Hall.